



# HOOGHLY WOMEN'S COLLEGE

(Govt. Sponsored)

P.O. & Dt. Hooghly, Pin - 712103, W.B.

[Accredited "B" by NAAC, Bangalore]

Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting through virtual mode on agenda laid down below on 26.08.2021 at and from 7:30 PM. Members are requested to attain the said meeting positively and in a timely manner. Meeting link will be shared in due time.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghly-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
5. Dr. Syamapada Santra- Member
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member
8. Dr. Sadhan Pramanik- Member
9. Prof. Chirantan Hazra- Member
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management
12. Dr. Uttaran Majumdar- Member from Management
13. Prof. Satyajit Biswas- Member from Management
14. Sri Ashok Kumar Jana (Librarian)- Member
15. Sri Jayanta Kumar Das (Cashier)- Member
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

Members are requested to work in accordance with the UGC guidelines and engage themselves in development of a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the College.





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Ph. : 2680-2335 (Principal)  
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Agenda – 1: Approval of the minutes of previous IQAC meeting held on 20.05.2021

Agenda – 2: To assess the online teaching learning process.

Agenda – 3: Discussion on servicing of laboratory equipments

Agenda – 4: To discuss about institutional data collection for future use

Agenda – 5: Discussion on CAS benefit of 02 teaching faculties and 01 librarian.

20.08.2021



*Teena Banerjee*  
20/08/21  
Principal

Hooghly Women's College  
Principal

Hooghly Women's College



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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## Minutes

Date: 26.08.2021

Day: Thursday

Time: 7:30 pm

Venue: Virtual mode

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was conducted through virtual mode due to COVID-19 pandemic situation and signatures of esteemed members were collected later, on 26.08.2021 at 7:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

### Members:

1. Dr. Sima Banerjee – Chairperson *SB*
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC *SG*
5. Dr. Syamapada Santra- Member *SS*
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member *K.D.T.*
8. Dr. Sadhan Pramanik- Member *S. Pramanik*
9. Prof. Chirantan Hazra- Member *CH*
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management *MGR*
12. Dr. Uttaran Majumdar- Member from Management *UM*
13. Prof. Satyajit Biswas- Member from Management *SB*
14. Sri. Ashok Kumar Jana (Librarian)- Member *AJK*
15. Sri. Jayanta Kumar Das (Cashier)- Member *JKD*
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member *SGH*
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri. Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell of the IQAC.







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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

The following agenda were taken up at the meeting and resolutions passed

## Agenda – 1: Approval of the minutes of previous IQAC meeting

The minutes of the last meeting were read out at IQAC office and the members have confirmed the same.

## Agenda – 2: To assess the online teaching learning process.

As the partial lockdown was lifted, the committee suggested for a feedback mechanism on the ongoing online teaching-learning process. The feedback was to be taken from students attending such classes.

## Agenda – 3: Discussion on servicing of laboratory equipments

It was resolved that servicing of laboratory equipments has to be done as early as possible in the wake of the lockdown being lifted partially. The Laboratory committee headed by Dr. Biplab Mondal was allotted the responsibility to do the same.

## Agenda – 4: To discuss about institutional data collection for future use

IQAC members expressed great concern about the institutional data collection for submission of AQAR. IQAC co-ordinator was requested to do the same and to monitor paper work regarding this, with convenor of different committee.

## Agenda – 5: Discussion on CAS benefit of 02 teaching faculties and 01 librarian.

The members discussed about the processing of CAS of Dr. Samadyuti Haldar and Prof. Mallika sarkar, a faculty member and Sri Ashok Kumar Jana, the librarian. The committee requested the Principal to initiate necessary steps as to this.

*Syamalika Ghose*  
1/9/2021

Co-Ordinator  
IQAC

Hooghly Women's College  
Co-ordinator, IQAC  
Hooghly, Women's College



*Leena Banerjee*  
26/08/2021

Chairman  
IQAC

Hooghly Women's College  
Principal  
Hooghly Women's College



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Ph. : 2680-2335 (Principal)

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## NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting on agenda laid down below on 08.11.2021 in IQAC office room at and from 1:30 PM. Members are requested to attain the said meeting positively and in timely.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
5. Dr. Syamapada Santra- Member
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member
8. Dr. Sadhan Pramanik- Member
9. Prof. Chirantan Hazra- Member
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management
12. Dr. Uttaran Majumdar- Member from Management
13. Prof. Satyajit Biswas- Member from Management
14. Sri Ashok Kumar Jana (Librarian)- Member
15. Sri Jayanta Kumar Das (Cashier)- Member
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

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- Agenda – 1:** Approval of the minutes of previous IQAC meeting held on 26.08.2021
- Agenda – 2:** Discuss on organising the seminar, workshop or special talk etc.
- Agenda – 3:** To discuss about NEP-2020
- Agenda – 4:** To discuss about the marks capture in University portal
- Agenda – 5:** To inspire the rigorous use of ICT
- Agenda – 6:** Discussion on CAS benefit of 04 teaching faculties members
- Agenda – 7:** Any other items with the permission of the chair

01.11.2021



*Seena Banerjee*  
01/11/21  
Principal

Hooghly Women's College  
Principal  
Hooghly Women's College





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Ph. : 2680-2335 (Principal)  
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## Minutes

Date: 08.11.2021

Day: Monday Time: 1:30 pm

Venue: IQAC office room

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in IQAC office room on 08.11.2021 at 1:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

Members:

1. Dr. Sima Banerjee – Chairperson *SB*
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC *Syama*
5. Dr. Syamapada Santra- Member *Santra*
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member *K.D.*
8. Dr. Sadhan Pramanik- Member *S. Pramanik*
9. Prof. Chirantan Hazra- Member *CH*
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management *MGR*
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13. Prof. Satyajit Biswas- Member from Management *SJB*
14. Sri Ashok Kumar Jana (Librarian)- Member *AJK*
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At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell of the IQAC.





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The following agenda were taken up at the meeting and resolutions passed

## Agenda – 1: Approval of the minutes of previous IQAC meeting

The minutes of the last meeting were read out at IQAC office and the members have confirmed the same.

## Agenda – 2: Discuss on organising the seminar, workshop or special talk etc.

All the head of the respective departments are requested to organize the online webinar, Seminar, workshop or special talk on various educational field like COVID-19 pandemic.

## Agenda – 3: To discuss about NEP-2020

Unanimously it is instructed that the education committee will arrange the time for discussion of NEP-2020 with the all faculty of this institution. West Bengal government may implement the NEP-2020 from the coming session.

## Agenda – 4: To discuss about the marks capture in University portal

It is decided that internal and practical marks are uploaded by prof. Satyajit Biswas and theory written marks are uploaded by Sri. Ashok Kumar Jana (Librarian) and Mrs. Arpita Saha (Assistant Librarian) and Prof. Ashok Kumar Murmu will assist them in capturing the marks.

## Agenda – 5: To inspire the rigorous use of ICT


All the faculty members are directed again to use the ICT as much as possible at the time of delivering the lecture.

## Agenda – 6: Discussion on CAS benefit of 04 teaching faculties members

The members discussed about the processing of CAS of Dr. Gurudas Biswas, Prof. Farkan E. Aman, Prof. Soumita Ghosh Prof. Chirantan Hazra a faculty member and Sri Ashok Kumar Jana, librarian. The committee requested the Principal to initiate necessary steps.

## Agenda – 7: Any other items with the permission of the chair

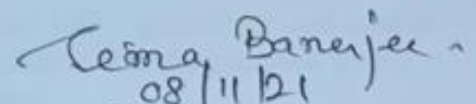
Librarian Sri. Ashok Kumar Jana emphasized on digitization of library will be completed very soon and the meeting is concluded with vote of thanks by Co-ordinator Dr. Syamalina Goswami.

  
8/11/2021  
Co-Ordinator  
IQAC

Hooghly Women's College

Co-ordinator, IQAC  
Hooghly, Women's College



  
08/11/21  
Chairman  
IQAC

Hooghly Women's College  
Principal  
Hooghly Women's College





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## NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting through virtual mode on agenda laid down below on 07.01.2022 at and from 7:30 PM. Members are requested to attain the said meeting positively and in a timely manner. Meeting link will be shared in due time.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghly-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
5. Dr. Syamapada Santra- Member
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member
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18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
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20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

Members are requested to work in accordance with the UGC guidelines and engage themselves in development of a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the College.

**Agenda – 1:** Approval of the minutes of previous IQAC meeting held on 08.11.2021

**Agenda – 2:** Discussion on CAS benefit of 02 teaching faculties members





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**Agenda – 3:** Discussion regarding the celebration of “nabin boron”(Freshers Welcome) and college social

03.01.2022



*Seema Banerjee*  
03/01/22  
Principal

Hooghly Women's College  
Principal  
Hooghly Women's College



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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## Minutes

Date: 07.01.2022 Day: Friday Time: 7:30 pm

Venue: Virtual mode

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was conducted through virtual mode due to COVID-19 pandemic situation and signatures of esteemed members were collected later, on 07.01.2022 at 7:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

Members:

1. Dr. Sima Banerjee – Chairperson *SB*
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
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4. Dr. Syamalina Goswami- Co-ordinator, IQAC *SG*
5. Dr. Syamapada Santra- Member *SS*
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member *K. D.*
8. Dr. Sadhan Pramanik- Member *S. Pramanik*
9. Prof. Chirantan Hazra- Member *CH*
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management *MGR*
12. Dr. Uttaran Majumdar- Member from Management *UM*
13. Prof. Satyajit Biswas- Member from Management *SB*
14. Sri. Ashok Kumar Jana (Librarian)- Member *AJ*
15. Sri. Jayanta Kumar Das (Cashier)- Member *JKD*
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member *SGH*
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
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At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell of the IQAC.







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The following agenda were taken up at the meeting and resolutions passed

## Agenda – 1: Approval of the minutes of previous IQAC meeting

The minutes of the Previous meeting were read out at IQAC office and the members have confirmed the same.

## Agenda – 2: Discussion on CAS benefit of 02 teaching faculties members

The members discussed about the processing of CAS of Prof. Sanchita Chakraborty and Prof. Debabrata Adhikary, both of whom are faculty members. The committee requested the Principal to initiate necessary steps as to this.

## Agenda – 3: Discussion regarding the celebration of “nabin boron”(Freshers Welcome) and college social

Unanimously it was decided that the “nabin boron” programme will be organised for this ongoing academic session if situation becomes favourable. Cultural committee was instructed to arrange for the same by observing the situation.

*Sumanika Ghosh*  
Co-Ordinator  
IQAC  
7/1/2022

Hooghly Women's College

**Co-ordinator, IQAC**  
Hooghly, Women's College



*Seema Banerjee*  
07/01/22  
Chairman  
IQAC

Hooghly Women's College  
Principal  
Hooghly Women's College



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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

### NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting on agenda laid down below on 17.05.2022 in IQAC office room at and from 1:30 PM. Members are requested to attain the said meeting positively and in timely.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
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Agenda – 1: Approval of the minutes of previous IQAC meeting held on 07.01.2022

Agenda – 2: To discuss the lacuna (if there) among the students in learning processes.

10.05.2022

*Seema Banerjee*  
10/05/2022  
Principal

Hooghly Women's College

Principal  
Hooghly Women's College







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Ph. : 2680-2335 (Principal)  
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## Minutes

Date: 17.05.2022

Day: Tuesday Time: 1:30 pm

Venue: IQAC office room

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in IQAC office room on 17.05.2022 at 1:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

### Members:

1. Dr. Sima Banerjee – Chairperson *SB*
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
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20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell of the IQAC.





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The following agenda were taken up at the meeting and resolutions passed

## Agenda – 1: Approval of the minutes of previous IQAC meeting

The minutes of the last meeting were read out at IQAC office and the members have confirmed the same.

## Agenda – 2: To discuss the lacuna (if there) among the students in learning processes

It is decided and that the head of the head of departments will investigate the lacuna in learning process (if there) among the students and initiate the effective measures to fulfil the same.

*Syemabir Ghosh*  
12/5/2022  
Co-Ordinator  
IQAC

Hooghly Women's College  
Co-ordinator, IQAC  
Hooghly, Women's College



*Sema Banerjee*  
17/05/2022  
Chairman  
IQAC

Hooghly Women's College  
Principal  
Hooghly Women's College